

---

**PLANNING TRANSPORT & ENVIRONMENT – DIRECTORATE DELIVERY  
PLAN 2022-2023**

---

**Reason for the Report**

1. To provide Members with an overview of the Planning, Transport & Environment Directorate services within the terms of reference of this Committee and the Directorate's contribution to the Council's Corporate Plan, its key achievements during the previous year and an outline of the future challenges facing the directorate.

**Scope of Scrutiny**

2. This report will provide the Committee with an opportunity to gain an understanding of the operation of the Planning, Transport & Environment Directorate, and its key priorities for this year. It will also enable Members to enquire as to:
  - How were these key priorities identified and what criteria were used?
  - How was it judged that the associated key tasks would help either improve/ make the services provided more effective?
  - Identify the key challenges for the next year.

**Structure of the Papers**

3. To facilitate the scrutiny attached to this cover report at **Appendix 1** is the Planning, Transport & Environment Directorate Delivery Plan for 2022-2023.

**The Council's Strategic Planning Framework**

4. The Council has four key high-level **Priorities** that form the basis for the Corporate Plan 2022-25:
- **Working for Cardiff** – Cardiff is a great place to grow up, grow older, supporting people out of poverty, safe, confident, and empowered communities.
  - **Working for Wales** – A Capital City that works for Wales
  - **Working for the Future** – Cardiff’s population growth is managed in a resilient way
  - **Working for Public Services** – Modernising and integrating our public services
5. The Council’s integrated strategic planning framework *sets out the “golden thread”* in meeting the Council’s four key priorities, as illustrated in the diagram below (*page 2 of the Directorate Delivery Plan*)



6. The 7 Well-being Objectives that support the 4 priorities are:
- Cardiff is a great place to grow up
  - Cardiff is a great place to grow older
  - Supporting people out of poverty
  - Safe, confident, and empowered communities
  - A capital city that works for Wales
  - Cardiff's population growth is managed in a resilient way
  - Modernising and integrating our public services

### **Delivery Plan 2022 - 2023**

7. The Delivery Plan follows a standard format adopted by all Directorates, which is:
- **Introduction** (*page 3*)
  - **Directorate Profile** (*pages 4-7*) lists the responsibilities of each of the Directorate's service teams – Planning, Transportation, Air Quality, Highways Infrastructure and Operations, Bereavement, Registration Services and Dogs Home, Energy & Sustainability.
  - **Progress, Challenges and Priorities** for 2022/23.
    - A PESTLE<sup>1</sup> analysis of opportunities and challenges ahead for the Directorate (*pages 8 – 10*)
    - Analysis of how the Directorate will address the 5 Ways of Working as required by the Well-being of Future Generations Act (*pages 11-13*)
    - A summary of progress made (*page 14*),
    - Priorities for 2022-25 (*pages 15-19*)
  - **How the Directorate will contribute to relevant Well-being Objectives** (*for Planning Transport and Environment this applies to WBO 4,5 & 6 only*).  
Having established the task ahead, the main body of the Plan is dedicated to tables setting out '**What we will do to...** (achieve the Well-being Objective)'. The table sets out the **Steps** that the Directorate will take to make progress in achieving each objective. Each Step indicates the **officer responsible** for its delivery, **key milestones during 2021/22** and links to an equality objective (*pages 20 - 40*).

---

<sup>1</sup> Political Economical Social Technological, Legal, Environmental

- **Headline Indicators of Corporate Health – The Council has a suite of 32** Corporate Key Performance Indicators (*pages 41 -44*) and the Directorate must report their **performance** over the last 3 years and set a target for 2022/23. Please note N/A for previous years data (i.e. 2019/20 and 2020/21) means the data is ‘not available’, for reasons such as the data was not collected at that time. In relation to targets, N/A is ‘not applicable’. This information is provided from the Corporate center and not the Directorate
- **Directorate Risks** – key identified risks are listed on *pages 47-50*, with a RAG rating and a Lead Officer taking responsibility for addressing the risk. Readers are referred to the Corporate and Directorate Risk Registers for the Action that needs to be taken to address a risk. Links to these are provided on *page 46*.
- **Audit Recommendations** – the Plan indicates there are no outstanding external audit recommendations and provides a link to the internal audit tracker to review actions arising from internal audit recommendations (*page 51*).
- **Scrutiny Recommendations** – a link to the Scrutiny Recommendations Tracker can be found at *page 52*.
- **Workforce Planning & Development** – a link to the Directorate’s Workforce Action Plan is provided on *page 53*.
- **Corporate Safeguarding Requirements** – the action plan developed following Directorate self-assessment can be found on *pages 54-56*
- Finally, the Plan assesses its compliance with delivering the **Welsh Language Standards and lists enforcement action required by the Welsh Language Commissioner** (*pages 57-58*).

## Way Forward

8. At the meeting, Councillor Dan D’Ath (Cabinet Member for Transport and Strategic Planning) and Councillor Caro Wild (Cabinet Member for Climate Change) may wish to make statements. They will be supported by officers from the Planning, Transport & Environment Directorate who will brief the Committee on the work undertaken by the service and the key challenges facing the Directorate during the coming year.

9. Members may wish to explore the following areas:

- How the Directorate is supporting delivery of the Council's 4 Priorities and Cardiff's 7 Well-Being Objectives via the commitments detailed in the Directorate priorities section;
- How the Directorate's priorities were identified and what criteria were used;
- Whether the Steps, Milestones and Timescales for achieving priorities are appropriate and achievable;
- What the arrangements are for monitoring the implementation of the Delivery Plan priorities;
- Whether the performance measures are appropriate and fit for purpose;
- The Directorates' resource levels and whether these are sufficient to resource the Directorate Priorities;
- The key challenges facing the Directorate and how they are planning for the future; and,
- The Directorate's key achievements during 2021/22.
- The Cabinet Member and Director's views as to how the Committee can assist the Directorate by timely work programming of identified challenges.

### **Legal Implications**

10. The Scrutiny Committee is empowered to enquire, consider, review, and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers of behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

## **Financial Implications**

11. The Scrutiny Committee is empowered to enquire, consider, review, and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

## **RECOMMENDATIONS**

The Committee is recommended to:

- (i) Consider the information in this report and presented at the meeting;
- (ii) Determine whether they would like to make any comments, observations, or recommendations to the Cabinet on this matter;
- (iii) Identify issues to take forward when considering the 2022/23 work programme.
- (iv) Decide the way forward for any future scrutiny of the issues discussed.

**DAVINA FIORE**

**Director of Governance & Legal Services**

**1 July 2022**